

Declaration Form

For Company Sponsorship and Professional Conversion Programme (PCP)/Place-And-Train (PnT)



Applicant's Full Name: _____
(As per NRIC)

Course Applying for: _____

Course Start Date: _____

Campus: NIEC (City / NP / TP)*
*Please circle whichever is applicable

Section A1: Sponsoring Company Billing Details (To be completed by Company)

(*Please note that for enrolment of course runs with a start date from 1 November 2020 onwards, enterprises are no longer required to update business information on SkillsConnect. Your SME status will be derived from government data and the applicable SME funding will be accorded. Please submit your declaration of SME status in EPJS ([Enterprise Portal for Jobs & Skills](#)) only if you find your SME status is inaccurate.)

SME Status*	SME/Non-SME (Please circle whichever applicable)
UEN	
Full Company Name	
Company Contact Person	
Company Contact Number	
Company Email	
Company Billing Address	

Note: Please complete Section A2/B1/B2 only if applicant is sponsored by company under the PCP/PnT scheme and acknowledge with authorised signatories at the end of page 2.

Section A2: PCP Eligibility Criteria Declaration (To be completed by Company)

Please circle the appropriate option:

Company is registered or incorporated in Singapore	(Yes / No)
Company is an ECDA-licensed pre-school	(Yes / No)
Company is offering a full-time position of at least a 12-month employment contract	(Yes / No)
Company is offering employment directly related to the job which the PCP/PnT is for, with remuneration that is aligned to the market rate	(Yes / No)
Applicant is not a shareholder of the PCP company, or its related companies	(Yes / No)
Applicant is not related to the owner(s) of the PCP company	(Yes / No)
Applicant is not an immediate ex-staff of the PCP company or its related companies	(Yes / No)

Section B1: Past Employment History (To be completed by Applicant)

Please list your employment history, starting from the most recent employment before joining the PCP/PnT scheme.

Company Name	
Sector/Industry	
Designation	
Job Description	
From (DD-MM-YYYY)	
To (DD-MM-YYYY)	
Salary	
Retrenched (Y/N)	

Note: If you have more than 1 employment history to declare, please attach the information separately. (e.g. resume)

Declaration Form

For Company Sponsorship and Professional Conversion Programme (PCP)/Place-And-Train (PnT)

Section B2: PCP Eligibility Criteria Declaration (To be completed by Applicant)

Please circle the appropriate option:

I am a Singapore Citizen/Permanent Resident aged 21 years and above at the point of application (as of birth date)	(Yes / No)
I graduated or completed National Service, whichever is later, at least two years (24 months) at the point of course application date	(Yes / No)
I am newly hired by a participating ECDA-licensed pre-school	(Yes / No)
I have fulfilled the minimum course entry requirements	(Yes / No)
I was not in the same job role prior to joining the PCP	(Yes / No)
I am not a shareholder of the PCP company, or its related companies	(Yes / No)
I am not related to the owner(s) of the PCP company	(Yes / No)
I am not an immediate ex-staff of the PCP company or its related companies	(Yes / No)
I am not hired for more than 6 months prior to course application date	(Yes / No)
I am not receiving other sources of funding for similar programme, or for same funding component with similar objectives/ outcomes, unless otherwise agreed by WSG in writing	(Yes / No)

Acknowledgement

Both Applicant and Company certify that all information declared is true and complete. Both parties agree that any misrepresentation or omission of information may affect the applicant's eligibility for salary support or course fees funding. Both parties will authorise any investigation of the above information for the purpose of verification.

For company-sponsored applications, NIEC will not be responsible for contractual obligations, disputes and grievances between the company and applicant. Course fees will be billed to sponsoring company accordingly.

By signing this declaration:

1. The Applicant agrees and consents that the Personal Data collected will be used by NIEC for Company-Sponsored application processing and disclosure (share) to Workforce Singapore (WSG).
2. The Company confirms the sponsorship for the applicant mentioned above. **Submission of ACRA profile is compulsory** (for PCP and PnT applications only) and is required to be uploaded during course application.

Company Authorised Signatory	:	_____
Company Stamp	:	_____
Date	:	_____
Signature of Applicant	:	_____
Date	:	_____